

## West Contra Costa Unified School District

### Minutes of the District Local Control Accountability Parent Committee

John F. Kennedy High School  
4300 Cutting Blvd.  
Richmond, CA 94804

September 30, 2014

#### **Committee Members Present:**

Xavier Abrams, Heather Best, Sonia Bustamante, Sarah Cha, Kimberly Chamberlain, Carolyn Day Flowers, Judith Hollenberger Dunlap, Alize Johnson, Jessica Jones, Maribel Lopez, Khalil Lowry, Monica Pacini, Angelina Quilici, Maria Resendiz, Greg Santiago, Stephanie Sequira, Danielle Storer, Juanita Towns, Crisanta Villalobos

#### **Staff Present:**

Denise Cifelli, Confidential Secretary; Steve Collins, SELPA Director; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Education; Bruce Harter, Superintendent, Josh Herrera, Electronics Technician; Nicole Joyner, Director Data and Accountability; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Assistant Superintendent Educational Services; Marcus Walton, Communications Director; Ken Whittemore, Assistant Superintendent Human Resources

#### **I. Welcome and Introductions**

Vice Chairperson Maria Resendiz opened the meeting at 6:45 p.m. and welcomed everyone. Chairperson Stephanie Sequira welcomed the group and asked that everyone introduce themselves. Ms. Resendiz gave instructions on an ice breaker activity and the group took a few minutes to complete.

#### **II. Review Purposes and Parameters for Committee**

Superintendent Harter reviewed the purpose and parameters of the Committee. He also stated the focus for tonight's meeting which is to use the evaluations to determine whether or not the district did what they said they were going to do and to determine if processes are working.

#### **III. Review End of Year Evaluation Feedback**

Ms. Resendiz asked the members to break up into groups. The groups were to choose and discuss 3-4 bullet items from the process feedback document that was distributed. Each group prioritized their choices and reported out.

#### **IV. LCAP Community Engagement Process**

Ms. Resendiz asked the committee to begin thinking of ways to communicate all the information from these meetings back the community. Suggestions of a newsletter and/or additional meetings were made.

#### **V. Progress Report on Actions & Services**

Nia Rashidchi, Assistant Superintendent Educational Services, presented an update on 11 of the 47 LCAP Actions & Services by providing information on everything the district has done to complete

and meet those items. Remaining action items will be discussed at subsequent meetings. Her presentation was also delivered to Board of Education on September 17<sup>th</sup>.

#### **VI. Progress Reports on LCAP Indicators**

Nicole Joyner, Director of Accountability, presented information on the first few indicators that she had data on. The Foster Youth groups within the indicators were pending as information was not yet available but should be available in October.

#### **VII. Review of Key Documents**

##### **i. Approved LCAP Plan**

##### **ii. New LCAP Template**

Ms. Joyner provided information from her recent County LCAP meeting. A sample of the new LCAP template was provided. Page 8 highlighted the biggest change which combines Sections 2 and 3. She stated the template will go through another revision by the end of the year and hopefully we will have a final document in January. Once revised, the district LCAP plan will have to be revised to fit the new template.

#### **VIII. 2014 – 15 DLCAP Meeting Dates**

Ms. Resendiz drew the group's attention to the calendar which notices future meetings. The next meeting is scheduled for March 31, 2015. There was discussion by the group to hold a meeting before that date. Ms. Resendiz committed to send out a meeting notice to all committee members in an attempt to add an additional meeting date.

#### **IX. Public Comment**

None.

#### **X. Adjournment**

Ms. Resendiz asked that support staff introduce themselves before adjourning. Ms. Resendiz thanked the committee for coming and for all their hard work. Meeting adjourned at 8:40 p.m.

Next meeting will be held on March 31, 2015.